

MEMORANDUM

No: RO/ARU/08/2021

To : All Students – DRB-HICOM University of Automotive Malaysia

From : Registrar

Cc : Prof. Dato’ Sr. Dr. Omar Osman - Vice Chancellor
Assoc. Prof. Ir. Hj. Shamil Hj. Abu Hassan – Deputy Vice Chancellor
Dr. Aizuddin Abdul Rahman – Dean, Student Affairs Centre
Muhd Fauzi Abdul Hamid – Dean, Academic Management Centre
All Staff

Date : 23 April 2021

Subject : Academic Calendar Revision for Session 2021/2022

Assalamualaikum w.b.t & Greetings to all.

This announcement **supersedes** the memorandum issued on **16th March 2021** (Ref No. RO/ARU/05/2021 & RO/ARU/06/2021). Please be informed that the Academic Calendar for Session 2021/2022 for **ALL** students has been revised as follows:

ACADEMIC CALENDAR SESSION 2021/2022 (Rev.01) **FOUNDATION PROGRAMME** **UG & PG PROGRAMME**

| ACTIVITIES | SEMESTER 1 | SEMESTER 2 | SEMESTER 3 |
|--|--|--|---------------------------------------|
| Continuing Student Registration | 18 Jun 2021 – 20 Jun 2021 | 22 Oct 2021 – 24 Oct 2021 | 25 Feb 2022 – 27 Feb 2022 |
| Classes (12 weeks) | 21 Jun 2021 – 12 Sep 2021 | 25 Oct 2021 – 16 Jan 2022 | 28 Feb 2022 – 22 May 2022 |
| Add Courses (2 weeks) | 21 Jun 2021 – 4 Jul 2021 | 25 Oct 2021 – 7 Nov 2021 | 28 Feb 2022 – 13 Mar 2022 |
| Drop Courses (4 weeks) | 21 Jun 2021 – 18 Jul 2021 | 25 Oct 2021 – 21 Nov 2021 | 28 Feb 2022 – 27 Mar 2022 |
| Revision & Final Assessment (2 weeks) | 13 Sep 2021 – 26 Sep 2021 | 17 Jan 2022 – 30 Jan 2022 | 23 May 2022 – 5 Jun 2022 |
| Semester Break | 27 Sep 2021 – 24 Oct 2021 (4 weeks) | 31 Jan 2022 – 27 Feb 2022 (4 weeks) | 6 Jun 2022 – 19 Jun 2022 (2 weeks) |

For any related information, you may refer to the contact details as provided in Table 1.

Thank you.

Table 1: Contact Details

| Matters Concerned | Officers | Phone No. | Email |
|---|---|---|---|
| Academic Management Centre (“AMC”) <ul style="list-style-type: none"> ▪ Academic affairs ▪ Course registration ▪ Class timetable ▪ Teaching & learning arrangement | <p>Ms Hadijah Mohd Noh (Faculty of Business & Management)</p> <p>Ms Safariza Yahya (Faculty of Engineering & Technology)</p> | <p>09-4242490</p> <p>09-4242421</p> | <p>hadijah.noh@dhu.edu.my</p> <p>safariza@dhu.edu.my</p> |
| Student Affairs Centre (“SAC”) <ul style="list-style-type: none"> ▪ Student affairs ▪ Student welfare ▪ Student activities ▪ Student disciplinary | <p>Cr Atullah Anas</p> <p>Mr Nadzmi Syafiq Mohd Azmi</p> | <p>09-4242619</p> <p>09-4242726</p> | <p>atullah@dhu.edu.my</p> <p>nadzmi@dhu.edu.my</p> |
| University Village <ul style="list-style-type: none"> ▪ Student accommodation | <p>Ms Sharifah Khyailhasma Mohd Nur</p> <p>Mr Mohd Nur Irsyaduddin Ismail</p> <p>Mr Muhammad Zakuan Ab Rahman</p> | <p>09-4242686</p> <p>09-4242687</p> <p>09-4242687</p> | <p>khyailhasma@dhu.edu.my</p> <p>irsyad@dhu.edu.my</p> <p>zakuan@dhu.edu.my</p> |
| FOE FOB | <p>Ms Nur Izzati Syazwani Mohd Noor</p> <p>Mr Muhammad Asri Aminudin</p> | <p>09-4242788</p> <p>09-4242353</p> | <p>izzati@dhu.edu.my</p> <p>asri@dhu.edu.my</p> |
| Registrar’s Office <ul style="list-style-type: none"> ▪ Student registration ▪ Student records ▪ Examination management | <p>Ms Masita Khalijah Johari</p> <p>Mr Ahmad Faris Mohamed Shukri Mohamad</p> <p>Ms Aminah Ismail</p> <p>Ms Maizatul Shahira Bahajanuri</p> <p>Ms Ida Natasha Hassanuddin</p> | <p>09-4242531</p> <p>09-4242491</p> <p>09-4242623</p> <p>09-4242723</p> <p>09-4242624</p> | <p>masita@dhu.edu.my</p> <p>faris.shukri@dhu.edu.my</p> <p>aminah@dhu.edu.my</p> <p>maizatul@dhu.edu.my</p> <p>ida.natasha@dhu.edu.my</p> |
| University Management Centre (“UMC”) <ul style="list-style-type: none"> ▪ Marketing & Student Recruitment ▪ Scholarship & sponsorship affairs ▪ International student affairs | <p>Ms Nur Farahanim Norisham</p> <p>Ms Wan Nurul Syafiqah Wan Abdul Samad</p> <p>Ms Madihah Daud</p> | <p>09-4242422</p> <p>09-4242412</p> <p>09-4242643</p> | <p>farahanim@dhu.edu.my</p> <p>syafiqah@dhu.edu.my</p> <p>madihah@dhu.edu.my</p> |
| Finance <ul style="list-style-type: none"> ▪ Invoice ▪ Payment | <p>Ms Norazleena Binti Abd Rahmat</p> <p>Ms Nur Suhana Binti Abdul Latif@Ya'acob</p> <p>Ms Ainur Syahida Binti Shahrudin</p> <p>Ms Nurulaini Marliyana Binti Samsudin</p> | <p>09-4242464</p> <p>09-4242473</p> <p>09-4242467</p> <p>09-4242462</p> | <p>norazleena@dhu.edu.my</p> <p>suhana@dhu.edu.my</p> <p>ainursyahida@dhu.edu.my</p> <p>marliyana@dhu.edu.my</p> |